conformal™ The Shape of Stroke Prevention	Title: **MOP 8 – Device Accountability WI**

These instructions are for the Device Accountability Log to be completed in the Device Accountability App.

1. Why is the Device Accountability Log (DAL) Important?

- The DAL is the 21 CFR Part 812 compliant documentation to capture record of device disposition, batch codes/lot numbers/reference numbers of disposition devices and devices used with subjects.
- Investigational sites must also keep this as record of type/quantity of device, date of receipt, name of person that received/used/disposed of device, batch number/lot number/reference number, etc.

2. Device Receipt

2.1. How Many Devices Can I Record Per Line?

- Record one device per line even if they have the same lot number and/or reference number.

2.2. Where Can I Find the Information Required on the log (Ref #, Lot #, etc.)?

- Reference numbers, lot numbers and expiration dates can be found on the labeling or packaging of each device and on the Shipment Record.

3. Device Disposition

3.1. What Does 'Disposition' Mean?

- Disposition refers to the outcome of the device. i.e., whether it was used, disposed, returned, or opened but not used. For devices that are returned, please refer to the Device Return section for the Returned Goods Authorization (RGA) process.

3.2. When Would the Subject ID be Applicable?

- Complete this column if a device was used or opened with the intent to be used on a subject.

3.3. What is the Date of Disposition?

- This is the date that the device was used, disposed, returned, or opened and not used.
- Select yes or no whether the device had a deficiency or malfunction
    - If yes, record the deficiency in EDC

4. FAQs

- Why do I need to list each product separately rather than write a quantity next to a device?
    - **Answer**: Products must be written one per line so that they can be associated with the correct disposition and/or subject information e.g., perhaps you received 5 Regular Delivery systems for case day, used 2, but returned 3.
- Does subject ID need to be captured for each device?
    - **Answer**: Only if the device was used or was attempted to be used on a subject.
- What devices need an RGA number?
    - **Answer**: Only Sponsor devices that are being sent back to Conformal Medical. If product used during a case needs to be sent back to the Sponsor, your Field Clinical Specialist will generate the RGA number for you. Otherwise, reach out to your Site Manager to obtain an RGA number.
- Should the VizaraMed steerable sheaths be entered in the Device Accountability Log?
    - **Answer**: No, the VizaraMed steerable sheath is not an Investigational Product and should not be entered in the Device Accountability Log.